

## LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, May 2, 2017 at the Parma Town Library.

**PRESENT:** Pat O'Leary (President), Becky Tantillo (Director), Roz Lipomi (Adult Services Librarian), Alice Maxwell, Mari Crumb, Mary Jane Skarzynski and Linda Kirchgessner (Board Members )

**Absent:** Marcia Doles (Friends Liaison)

**MINUTES:** Alice moved to approve the minutes of the April 4, 2017 meeting. Linda seconded the motion and the minutes were approved.

**BILLS:** RG&E: \$756.61      Spectrum : \$144.10      Total: \$ \$6,690.05

Mary Jane moved to pay the bills. It was seconded by Mari and passed.

**FRIENDS' REPORT:** No Report (The Spring Book Sale made over \$600.)

**NEW BUSINESS:** Becky presented a draft of the Community Annual Report . The data is presented in a concise, easy -to -read format and contains pertinent information.

**OLD BUSINESS:** The Board read the Annual Report online before the meeting and Becky clarified some points in this detailed report. The HVAC numbers will be included in the final draft. Mari moved to approve the report. Linda seconded and the Annual Report was passed and signed.

Becky has sent a letter of appeal regarding the unemployment claim. There has been no response.

**DIRECTOR'S REPORT:** Becky has been investigating options for repairing or replacing the Library roof.

- The quote for a new roof (8500 sq.ft.) is \$100,000 with a 15 year guarantee.
- The repair quote was \$17,773 . This would last 5-7 years (with no major issues).
- Do nothing and fix as problems occur. (The library spent \$876 on repairing 3 leaks last month.)

Becky will take the quotes to Jim Smith to investigate funding options and ask Sallie for advice on re-opening the search for a new building.

The raw data for January, February and March statistics was presented.

The Parenting and Graphic Novel collections have been moved.

There will be some personnel changes at the Library in the near future.

A special Board meeting will be held Tuesday, May 9, 2017 at 11:30 a.m.

The next regular board meeting will be Tuesday, June 6, 2017 at 1:00.

A motion to adjourn was made by Mary Jane , seconded by Alice and passed. The meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Linda Kirchgessner, Secretary