

LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, July 5, 2016 at the Parma Public Library.

PRESENT: Pat O'Leary (President), Roz Lipomi (Acting Director), Alice Maxwell, Mari Crumb, Mary Jane Skarzynski, Linda Kirchgessner (Board Members), and Marcia Doles (Friends Liaison) ABSENT: Alice Maxwell.

MINUTES: Mary Jane moved to approve the June minutes with one correction on the spelling of Amy's last name. It was seconded by Mari and passed.

BILLS: Frontier: \$204.60 R.G. & E: \$671.18 Total: \$5,426.74

Linda moved to pay the bills. It was seconded by Mari and passed.

FRIENDS' REPORT: Mainly Books made \$508.33 this month. Romance books are being shelved in with the regular collection. Sharon continues to sell books online. Friends will be holding a "Christmas in July" sale--Buy one/Get one free for the entire month of July. The summer schedule at the store is filling up nicely. Mainly Books will be celebrating its 10-Year Anniversary next year. An article about the store is in the works for the May issue of The Village News, as well as other plans to celebrate this milestone. Also discussed was the possibility of having the bookstore housed in a section of the Library in the future.

NEW BUSINESS: The door counter is broken. Roz is collecting information to purchase a replacement for this necessary piece of equipment.

The Library windows are in need of cleaning. (Last cleaning was 9/25/2014) Roz approached Mike Ingham to complete this job and is waiting for his answer.

As of July 1. The Library has secured a NYS Grant to cover summer hours. Senator Joe Robach's office notified us of the \$15,000 award. Roz is researching the parameters of the grant to make sure that we are in compliance as we spend the money.

OLD BUSINESS: The Imperial Door Control for handicapped access on the front door has been fixed. This was completely covered under warranty.

Dave Welch has replaced the ballast in the entryway light and it is working.

Westside Plumbing has replaced the faucet and the plumbing under the sink in the Ladies Room. The hot water is working.

The Library has received the VIP Passes and the Friends have voted to pay the bill.

The HVAC continues to be a work in progress. The project has met many snags in the 3 ½ weeks since it began. Pipitone was not really prepared to deal with the aging state of the electrical system. Northeastern Electric was called in to rewire the ground wires and install a transformer. Roz helped to

co-ordinate the corrective work. The gas line will be hooked up this week. The Library will not be charged for the additional work. As of today's meeting, the AC was working fine!

Pat wrote a statement to be added to our existing policy on Patron Behavior. It says, "When it is necessary for the Library to restrict the privileges of a minor, a letter will be sent to the parent/guardian, stating the violation and the length of time the minor is to be banned." Mary Jane moved and Linda seconded. All in favor.

DIRECTOR'S REPORT: Roz checked with the Monroe County Civil Service Office to make sure that the Parma Library has a Librarian II designation. We do have this designation. If the Director decides that a promotion is in order, the County will provide the paperwork and approval of the promotion.

The entries in the Apple Fest Photo Contest will be displayed in the Library meeting room for the month of October.

The next regular board meeting will be Tuesday, August 2 at 1:00.

A motion to adjourn was made by Mari, seconded by Mary Jane and passed. The meeting was adjourned at 2:30.

Respectfully submitted,

Linda Kirchgessner