

LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, July 2, 2018 at the Parma Public Library.

PRESENT: Pat O'Leary (President), Leslie Boedicker (Director), Roz Lipomi (Adult Services Librarian), Alice Maxwell, Mary Jane Skarzynski, Linda Kirchgessner, Kay Melvin (Board Members), Doreen Hoy (Friends Liaison) and Linda Judd (Parma Town Board Liaison)

ABSENT: no one

PREVIOUS MINUTES: Alice moved to approve the minutes. Mary Jane seconded and all approved.

BILLS: R.G. & E: \$682.48 Spectrum: (\$132.94) Total:
\$8,811.40

Linda moved to pay the bills. This motion was seconded by Alice and passed unanimously.

FRIENDS of the LIBRARY REPORT: Joe Lee has offered to paint the outside of **Mainly Books** if the Friends purchase the paint. A company called Thrift Books is being investigated as a possible outlet for some of the books at the store. Money approved for the Library include: \$340 for Roz's adult program expenses, \$2,000 for a Blu-Ray disk cleaner, and \$250 for the Happy Pirates as part of the children's summer program. Becky will be attending a library resource workshop about how to manage and maintain a "Friends of the Library" group.

DISCUSSION WITH VISITORS: Linda Judd was re-introduced as the liaison to the Parma Town Board. She recently retired from teaching and we look forward to her input at the Board meetings.

COMMUNICATIONS: We received a letter from M&T thanking us for renewing our CD. This will be up for renewal again in 13 months.

NEW BUSINESS: The roof grant is coming along and Sally has checked it over. Pat signed the assurances paper to provide proof that the Board is aware of the grant and all the specifications.

There will be a meeting of the Needs Assessment Committee on Thursday, July 12th at 1:00 at the Library. This will be a brainstorming session to explore the pros and cons of building a new library as opposed to keeping our present building. In what ways would having a new library benefit all facets of the community? All are welcome to attend and contribute their ideas.

Leslie is hopeful that we can secure a grant from Causeway to do a survey of the community to help assess the needs that are important to everyone. She will also be doing a cost/benefit analysis to add up the cost of our programming and services in comparison to the multitude of benefits that the community receives in return.

Senator Robach met with Leslie this morning and expressed his enthusiastic support for a new library in Parma. He wishes to participate in helping Parma achieve this goal. As well as garnering state aid, Senator Robach is hoping to contribute to Parma in the same manner that he assisted Hamlin and Brockport with their new buildings.

UNFINISHED BUSINESS: The Exxon stock cash out is complete and we will be receiving approx. \$20,000 in the near future. We are still waiting on the Frontier stock as they are asking for yet another letter. Mary Gavigan is helping us and we will be consulting with M&T, if necessary.

Upon Sally Snow's recommendation, Leslie will be re-writing parts of our barring policy to align with NYS Education Law. It appears you cannot bar someone for life.

Leslie will be adding the Truancy Procedure to the Trustee Handbook.

The RRCL Tech Grant was submitted today. This \$5,556 grant is on track to digitize all 33 reels of microfilm containing issues of the Hilton Record from 1938-1974. The paper copies will be digitized in the next grant

cycle. Eventually, patrons and MCLS will have access to these issues through our website.

DIRECTOR'S REPORT: The MCLS mentoring program has ended. Leslie is completing a survey about this invaluable program.

The stats for June were distributed with a few items unreported due to some recording changes. The children's programs attendance has skyrocketed (May-333 to June-1273) with the end of the school year. The door count monitor has been repaired and will (hopefully) provide an accurate door count this month.

2018 Budget: The Library spending is on track for the calendar year with a slight overage in new book purchases. We are in line for bullet aid from Senator Robach (\$15,000) and Assembly Lawrence (\$13,000).

Leslie will be taking some medical leave time this summer to address an on-going health concern. She will be at home for a few weeks and then resume her duties gradually. Roz will be Acting Director during Leslie's absence.

ANNOUNCEMENTS: none

A motion to adjourn was made by Alice, seconded by Kay and passed. The meeting was adjourned at 2:15 p.m.

The next regular board meeting will be Tuesday, August 7 at 1:00 p.m.

Respectfully submitted,

Linda Kirchgessner, Secretary