

LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, February 5, 2019 at the Parma Public Library.

PRESENT: Pat O'Leary (President), Leslie Boedicker (Director), Roz Lipomi (Adult Services Librarian), Mary Jane Skarzynski, Linda Kirchgessner, Kay Melvin (Board Members)

Visitors: Amy, Allyson, Joe Lee (Hilton Mayor), Shari Pearce (Village Clerk) and Maggie (MRB Group)

ABSENT: Alice Maxwell, Doreen Hoy (Friends Liaison) and Linda Judd (Parma Town Board Liaison)

PREVIOUS MINUTES: Mary Jane moved to approve the minutes. Kay seconded and all approved.

BILLS: R.G. & E: \$989.86 Spectrum: \$177.48 Water: \$79.79
Tax Bill: \$103.89 Sewer Fee: \$300.00
Total: \$16,790.18

Linda moved to pay the bills. This motion was seconded by Mary Jane and passed unanimously.

FRIENDS of the LIBRARY REPORT: None due to Doreen's absence

DISCUSSION with PUBLIC or EMPLOYEE VISITORS: Maggie of the MRB group presented the results of the Feasibility Study. She showed a conceptual drawing of an 18,820 sq. foot Library building that was drawn using suggestions from the initial meeting. The building was then placed on four (4) potential site maps and discussed.

COMMUNICATIONS: none

NEW BUSINESS: Leslie's yearly evaluation is due by the March meeting of the Board. The blank form will be emailed the board members.

Pat moved that we use money from the Memorial Fund to purchase a plaque in memory of Nancy Ingraham, a longtime member of the Library staff who passed away in December. Mary Jane seconded and all approved.

UNFINISHED BUSINESS:

The Roof: The roof project has been started and we have paid a partial payment of \$4,873.50 to Grove Roofing Service.

Technology Grant: The first batch of the Hilton Record microfilm has been returned to Dave Crumb. (Town Historian) Leslie and Dave will examine the digitized files to check for missing pages/issues and to make sure each page is readable. By late April, the digitized issues will be available

through our local history page on the Parma Public Library website. Leslie is applying for another Tech grant to continue the digitation.

DIRECTOR'S REPORT:

2019 Budget: The only overage this month was the Misc. line (480.00) due to the Tax Bill and Sewer Fee.

Stats: NYS has added new categories to the Annual Report, so the following items have been added to the monthly Stats report:

1. Total Family Programs
2. Total One-on-one Programs
3. Total Program Attendance

ANNOUNCEMENTS: none

A motion to adjourn was made by Linda, seconded by Mary Jane and passed. The meeting was adjourned at 2:55 p.m.

The next regular board meeting will be Tuesday, March 6, 2019 at 1:00 p.m.

Respectfully submitted,
Linda Kirchgessner, Secretary