

LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, March 5, 2019 at the Parma Public Library.

PRESENT: Pat O'Leary (President), Leslie Boedicker (Director), Roz Lipomi (Adult Services Librarian), Alice Maxwell, Mary Jane Skarzynski, Linda Kirchgessner, Kay Melvin (Board Members), Doreen Hoy (Friends Liaison) and Linda Judd (Parma Town Board Liaison)

ABSENT: no one

PREVIOUS MINUTES: Mary Jane moved to approve the minutes. Alice seconded and all approved.

BILLS: R.G. & E: \$1,075.59 Spectrum: \$177.48 Total: \$7,945.00

Linda moved to pay the bills. This motion was seconded by Alice and passed unanimously.

FRIENDS of the LIBRARY REPORT: There was one request for money (\$250) from Roz to help fund the adult programs.

The Community Flea Market will be held Saturday, April 6 from 9-3. Set-up will be on Friday, April 5 at 1:00 with Clean-up on Saturday from 3-4. The Friends receives a portion of the proceeds for working this event.

The Library Book Sale will be held April 24-27 with set-up on the 23rd. The "Friends Only" Sale will be Wednesday, 4/24 from 1-8 and the Bag sale will be Saturday 4/27. Take-Down is Monday, 4/29 at 9:30. Sign-up sheets for both events are in the store.

DISCUSSION with PUBLIC or EMPLOYEE VISITORS: none

COMMUNICATIONS: none

NEW BUSINESS: The Annual Report is finished and ready to be sent to the State. Leslie finished the report in a timely manner and is hoping there will no revisions necessary.

Leslie passed out the Personnel Rules for the Parma Public Library for the Board to take home and read. This document will be discussed and voted upon next month. The rules are tailored specifically for the Parma Public Library.

UNFINISHED BUSINESS: The Board will complete Leslie's yearly evaluation this week.

The Roof: No work has been done this month due to the wintery weather.

Advocacy Day: Leslie, Linda K. and Kathy Barido (President of the Friends) traveled to Albany on the MCLS bus to meet with Joe Robach and Peter Lawrence to advocate for the restoration/and increase of aid to libraries in the 2019 budget. We were very well received and it was great to see all the support from around the state. It is worrisome that with the Democrats in the majority, the focus seems to be on the NYC area and our Bullet Aid may not be available.

Memorial Plaque: The plaque in memory of Nancy Ingraham has been purchased. We are looking for the appropriate spot to display it and will discuss placement next month.

Digital Grant: The digitized files of the Hilton Record have been examined and the missing issues are identified. Now the paper copies will be examined to see if the missing issues can be found. Next year's grant will cover the digitizing of these issues. The digitized files can be accessed through the Local History page of our Parma Public Library website, starting in mid-April.

DIRECTOR'S REPORT:

2019 Budget: The overage in the Misc. Expenses line (\$250.47) is due to the \$300 Sewer Fee last month.

Stats: Our numbers overall were down slightly due to the short month and wintry weather.

ANNOUNCEMENTS: none

A motion to adjourn was made by Alice, seconded by Kay and passed. The meeting was adjourned at 2:15 p.m.

The next regular board meeting will be Tuesday, April 2, 2019 at 1:00 p.m.

Respectfully submitted,
Linda Kirchgessner, Secretary