

Parma Public Library Board Meeting Agenda

Friday, October 14, 2016

Previous minutes:

Bills:

Friends of the Library Report:

New business:

Work-from-home (Approval needed)

Invite Sally Snow, MCLS assistant director, to a meeting

Change library hours on 2nd Friday of November & December-
November 11 (Veteran's Day)- close

December 9 Open 10-2; 2:15-3:45 Staff Meeting; 4-? Staff Party
(Approval needed)

New page hired- Rebekah Ricketts (Approval needed)

Accept resignation of Mikayla Bennett (Approval needed)

Budget 2017

Researching S&G for our fire alarm security (Currently use Simplex)

Old business:

Window Cleaning (Approval needed)

Door counter (Approval needed)

Director's Report:

TWC phone

Trustee Breakfast October 28 @ 8:30 a.m. Henrietta Public Library

Advertising for a Part Time Clerk

NEW Materials

Work flow & job responsibilities

Executive Session – Upon Board Request

Promotional Titles