

LIBRARY BOARD MINUTES

The meeting of the Parma Public Library Board was held on Tuesday, September 6, 2016 at the Parma Public Library.

PRESENT: Pat O'Leary (President), Roz Lipomi (Acting Director), Alice Maxwell, Mary Jane Skarzynski and Linda Kirchgessner (Board Members) ABSENT: Mari Crumb and Marcia Doles (Friends Liaison)

MINUTES: Mary Jane moved to approve the August minutes. Alice seconded and the minutes were approved.

BILLS: Frontier: \$202.98 R.G.& E: \$760.60 Total: \$44,812.56

A balance transfer of \$40,105.00 was made to pay the HVAC bill from Pipitone. Alice moved to pay the bills. It was seconded by Linda and passed.

FRIENDS' REPORT: No Friends' Report.

NEW BUSINESS: The_LLSA (Local Library Services Aid) claim voucher was received, signed and returned to MCLS for reimbursement to be received from NY State for \$4,534.

OLD BUSINESS: The library received a check for \$18.22 from the Friends for half the cost of the library garden plantings. Roz sent the check to the Hilton Garden Club, along with a note of thanks for planting and maintaining the garden.

More information is being gathered about a door counter system that would be suitable for the library.

We are still in need of a window washer.

The HVAC system is complete. The bill has been paid and everything is in working order.

DIRECTOR'S REPORT: Roz gave an update on staffing. A high school student is being considered for the page position. There is discussion about hiring another person to work the desk. Loretta is leaving at the end of November. Linda has agreed to take on Loretta's duties. We are waiting for Robin to learn of her position on the Civil Service list for Senior Library Clerk. At that time she will be eligible for full-time. Amy returned August 21 from her maternity leave.

An executive session followed the regular board meeting.

The next regular board meeting will be Friday, October 14 at 1:00. (Note change of date)

A motion to adjourn was made by Alice, seconded by Mary Jane and passed. The meeting was adjourned at 3:30.

Respectfully submitted,

Linda Kirchgessner, Secretary