

FIRM/ORGANIZATION CARD POLICY

A firm/organization card may be issued to a responsible business firm or community organization by the Central Library, any branch of the Rochester Public Library, or town library in Monroe County Library System. Such a card may be kept at the firm/organization and enables authorized representatives of a business firm or community organization to borrow library materials on behalf of the organization under the following conditions:

- The material is used for the business of the firm or organization. The card may not be used for personal use.
- The firm or organization agrees to be responsible for all materials borrowed with such a card, including payment for loss, damage, or fines for late return.
- The firm/organization accepts full responsibility for the card.