

**MCLS POLICY  
SMARTPHONE APPS IN PLACE OF LIBRARY CARDS**

**POLICY STATEMENT:**

To accommodate patrons' use of advancing technology, the library will allow use of smartphone apps (i.e. CardStar, Google Wallet) in lieu of traditional library cards.

**GUIDELINES:**

The library should take the following steps to prepare for smartphone users:

- Test existing scanners to determine those that are compatible with smartphones.
- Educate staff members about the technology.
- Purchase compatible scanners as existing scanners age.

**PROCEDURES:**

When presented with a patron barcode on a smartphone app, staff will:

1. Scan the barcode or manually enter the barcode.
2. Require the patron to verbally confirm the street address on the patron record. (Do not read the address to the patron; ask the patron to tell you.)
3. If the patron gives the correct address, proceed with checkout as usual.
4. If the patron is not able to give the correct address, he/she is required to produce a library card or other valid proof of identity. If the patron is not able to provide proof of identity, the transaction should not be completed and a note should be placed on the patron record stating "PATRON MUST PRODUCE LIBRARY CARD. DO NOT ACCEPT SMARTPHONE BARCODE." along with your initial and library.

*Endorsed by the MCLS Directors' Council - November 7, 2012*

*Approved by RPL Board of Trustees – November 22, 2012*

Adopted by the Parma Public Library Board of Trustees November 2012