



**Parma Public Library**  
 7 West Avenue Hilton, New York 14468  
 Telephone: 585-392-8350 Fax: 585-392-9870  
 www.parmapubliclibrary.org

**APPLICATION**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Birthdate, if under 18 \_\_\_\_\_ Do you have working papers? (circle) Yes No

**Educational Information**

High School \_\_\_\_\_ Current Grade or Year Graduated \_\_\_\_\_

College & Major \_\_\_\_\_ Current Grade or Year Graduated \_\_\_\_\_

Other Education \_\_\_\_\_

Extracurricular Activities \_\_\_\_\_

\_\_\_\_\_

Volunteer Experience \_\_\_\_\_

\_\_\_\_\_

Other experience or special skills \_\_\_\_\_

Technology Experience

Do you use

Social Media, i.e. Facebook, Twitter	Never	Occasionally	Regularly
Email	Never	Occasionally	Regularly
Online shopping sites, i.e. Amazon	Never	Occasionally	Regularly
Search engines, i.e. Google	Never	Occasionally	Regularly

Describe any other technology experience (smartphone, tablet, Microsoft Word, Pinterest etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work Experience (include babysitting) Please list your three most recent jobs, if applicable.

Date (From – To)	Employer & Phone #	Title & Duties	Reason for leaving

May we check with your former employers? \_\_\_\_\_ If not, which employers would you like us not to contact? \_\_\_\_\_

Availability: (circle) Full-time Part-time Either

Please circle the shifts for which you are available.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00 – 12:00	10:00 – 12:00	10:00 – 12:00	10:00 – 12:00	10:00 – 12:00	10:00 – 1:00
12:00 - 2:30	12:00 - 2:30	12:00 - 2:30	12:00 - 2:30	12:00 - 2:30	1:00 – 4:00
2:30 – 5:00	2:30 – 5:00	2:30 – 5:00	2:30 – 5:00	2:30 – 5:00	
5:00 – 6:30	5:00 – 6:30	5:00 – 6:30	5:00 – 6:30	5:00 – 6:00	
6:30 – 9:00	6:30 – 9:00	6:30 – 9:00	6:30 – 9:00		

If you cannot work any of the above shifts, please explain why \_\_\_\_\_

Does your availability change in the summer (or any other season)? \_\_\_\_\_ If so, please explain

Describe any other limitations on your availability \_\_\_\_\_

Do you have reliable transportation? Explain \_\_\_\_\_